

WLSIS, in association with TML, present:

TIME MANAGEMENT FOR MUSLIMS

- *for busy people who want success in this life and the next*

Workshop 1: Principled Time Management £45/delegate

Saturday 9th January 2010, 10.00 - 16.30 (lunch and refreshments provided)

@ West London School of Islamic Studies (WLSIS),
83a Sunbury Road, Feltham, Middlesex, TW13 4PH

Who for?

Muslim professionals, busy mothers, students, activists, dawah workers, ulema and anyone who wants to learn how to effectively balance this-worldly matters with the next.

What will you gain?

Theoretically, you will learn a liberating way of looking at your time. You shall understand the three habits of private victory: pro-activity, beginning with the end in mind and putting first things first. Practically you will write up your mission statement and be able to use the weekly worksheet.



Workshop 2: Get Things Done £45/delegate

Saturday 6th February 2010, 10.00 - 17.00 (lunch and refreshments provided)

@ West London School of Islamic Studies (WLSIS),
83a Sunbury Road, Feltham, Middlesex, TW13 4PH

Who will benefit?

Muslim professionals, working mothers, scholars, busy activists; anyone who wants to learn a practical system to effectively deal with multiple projects, jobs and chores every day.

What will you gain?



Knowledge and practice of a complete time management system, which is sought after by leading companies of the world. You will be taught, step-by-step, the five stages of: collection, processing, organising, reviewing and doing.

Further Information

Please visit our website: www.timemanagementleicester.co.uk for more background details about the workshops and trainer.

AVAILABILITY

In order to keep the class size small and maintain a high level of personal instruction, **only 20 places** are available for each workshop. A female co-trainer will be present.

REGISTER FOR BOTH COURSES BY 10TH DECEMBER 2009 AND PAY ONLY £80.

REGISTRATION

To register, please send an email to mr_bhuiya@hotmail.co.uk with the following information:

FULL NAME:

AREA/CITY: e.g. Hounslow, west London/ Birmingham

WORKSHOP: e.g. both/ WS1/ WS2

PROFESSION: e.g. student/ GP/ housewife, etc.

PHONE NUMBER:

Wassalam alaikum

Tushar Bhuiya

Senior Trainer

TIME MANAGEMENT LEICESTER

Tel: 07506720813

Email: mr_bhuiya@hotmail.co.uk